Weekly Site Inspection

Details

Created at	21/08/2025 15:15:07 by Caileigh Toupin
Completed at	21/08/2025 15:35:58
Last modified	21/08/2025 15:35:57 by Caileigh Toupin
Status	Complete
Respondent	Caileigh Toupin
Division	HSE
Business unit	
Region	NSW
Department	
Project	Orana BESS
Contractor Company	

Weekly Site Inspection

Current Operational focus areas	☑ Excavations ☑ Formwork / Steelwork ☑ Cranes ☑ Concrete ☑ Electrical

Housekeeping

Bins emptied regularly	Compliant
Site offices clean and tidy	Compliant
Kitchen / Tea room area clean and tidy	Compliant
Adequate drinking water	Compliant
Toilets clean and tidy, hand wash / toilet paper available	Compliant
Storage of materials	Partial-Compliant
Comments & Actions Required	Orange fencing and fencing feet left laying around site.

Please explain/describe the non-compliance and capture any necessary actions

ID	Actionee	Due date	Description	Status
166	Tyron Palmer	24/08/2025	Have orange fencing and fencing feet picked up and put in appropriate storage location.	Open

Work areas free from trip hazards	Compliant
Refuse / Scrap removed	Partial-Compliant
Comments & Actions Required	CSE reo stockpile to be removed.

Please explain/describe the non-compliance and capture any necessary actions

ID	Actionee	Due date	Description	Status
167	Tyron Palmer	25/08/2025	Remove CSE reo stockpile into metal bin.	Open

Correct stacking of materials	Compliant
Barricading erected / maintained	Partial-Compliant

Weekly Site Inspection

Comments & Actions Required	RMUs with stair rectification requirements were not barricaded off.

Please explain/describe the non-compliance and capture any necessary actions

ID	Actionee	Due date	Description	Status
168	Zachary Davis	24/08/2025	Have all RMU with stair rectification requirements barricaded/flagged off at the bottom and top of the stairs.	Open

All site and construction signs, flagging and bunting erected / maintained	Compliant
Sharp objects capped i.e. star pickets / rio bar	Compliant
Electrical leads elevated above floor where practical	Compliant
Extension leads not obstructing walk ways	Compliant
Work benches clean and tidy	Compliant

General

Adequate/ suitable PPE for task	Compliant
Emergency siren tested and working correctly	Compliant
Notice boards in place and used	Compliant
WHS registers reviewed and amended i.e. SWMS / Permits	Compliant
Fire extinguishers tagged and in date / register up to date	Compliant
First aid kits stocked and in prominent position	Compliant
SDS’s reviewed / registers up to date	Compliant

Tools and Equipment

Tools and equipment correctly stored	Compliant
ALL Fixed RCDs are within test date	Compliant
Electrical equipment tested and tagged / register up to date	Compliant
Lifting equipment tested and tagged / register up to date	Compliant
Ladders in good condition / register up to date	Compliant
Tools & Equipment are operational and in good condition	Compliant
Faulty tools and equipment placed in quarantine	Compliant

Environment

Any mechanical plant parked in drip-lines of trees?	Compliant
Are plant and machinery leaks evident? If so are they being suitably dealt with	Compliant
Any No-Go zones breached?	Compliant
Are sediment and erosion control measures being maintained?	Compliant

Weekly Site Inspection

Are water drainage measures being maintained?	Partial-Compliant
Comments & Actions Required	TX2 bund to be pumped out
Please explain/describe the non-compliance and capture any necessary actions	

ID	Actionee	Due date	Description	Status
169	Zachary Davis	25/08/2025	Pump water out of TX2 bund	Open

Is the concrete washout suitable and working effectively?	Compliant
Are dust and air quality control measures being maintained?	Partial-Compliant
Comments & Actions Required	Worker complained of dust generation off of the trencher. Trencher was stopped and asked to relocate the mister to remedy dust generation.
Please explain/describe the non-compliance and capture any necessary actions	

ID	Actionee	Due date	Description	Status
170	Tyron Palmer	31/08/2025	Continue to monitor dust generation from the trencher and wind direction vs worker location.	Closed

Are solid/liquid wastes being managed appropriately?	Compliant
Any new areas of cultural significance discovered?	Compliant
Are chemicals suitably bunded, stored and labelled?	Compliant
Are stockpiles adequately controlled from the risk of deteriation?	Compliant
Is the soil stockpile located in an approved location (ie. not in floodplain or wetland or restricted area)?	Compliant
Are stockpiles free from weed / seed? (ref to site CEMP Appendix)	Compliant
Has the top soil been appropriately segregated from Sub soil and/or overburden?	Compliant
Is the site chemical spill kit accessible and stocked?	Compliant

Permit to Work/SWMS

Permits in place as required?	Compliant
Permit conditions adhered to?	Compliant
Permit understood by relevant persons?	Compliant
Permit within expiry date?	Compliant
Permit available at location of works?	Compliant
SWMS completed for high risk tasks?	Compliant
Approved SWMS in place?	Compliant
SWMS reflect the task in progress?	Compliant
Personnel signed onto correct SWMS?	Compliant

Quality

Weekly Site Inspection

Are IFC drawings identified and controlled as required?	N/A
Are IFC drawings current / drawing register up to date?	N/A
Are transmittals received and scanned?	N/A
Are CPP's QA documents including ITC/ITP'S completed, checked, signed off, filed appropriately?	N/A
Are Sub-Contractors QA documents including ITC/ITP'S completed, checked, signed off, filed appropriately	N/A
Have defective or non-conforming plant, equipment or materials been isolated and labelled 'out of service' or quarantine?	N/A

Mobile Plant

Operator competencies verified?	Compliant
Kept clean, including EWP?	Compliant
Daily pre start inspection checklist completed by operator?	Compliant
Safety devices operational - seat belts / fire extinguishers / reverse beeper / machine guards?	Compliant
Plant is within scheduled maintenance date?	Compliant
Have ground conditions for Cranes been assessed as adequate?	Compliant
Is a lift plan (basic, or detailed) in place?	Compliant
Does the crane have a current "Crane Safe" certificate?	Compliant
Are Site Generators, free from leaks/damage, fueled and in good condition	Compliant

Summary

Do you have any additional comments, photos or attachments to include (Optional)	Yes

Comment	Created by	Date
A vehicle was observed traversing through site to access the Orana TG connection project without traffic control. The vehicle did not meet minimum safety requirements. The issue was addressed with the TG Connection site manager immediately.	Caileigh Toupin	21/08/2025 15:34:08

Weekly Site Inspection

Additional

Photos

Attachments

- *No file attachments*

Actions Summary

ID	First name	Last name	Due date	Date closed	Action description	Status	Last Comment
171	Tyron	Palmer	24/08/2025		Have plastic removed from the scrap steel bin.	Open	

Actions

ID	First name	Last name	Due date	Date closed	Action description	Status	Last Comment
166	Tyron	Palmer	24/08/2025		Have orange fencing and fencing feet picked up and put in appropriate storage location.	Open	
167	Tyron	Palmer	25/08/2025		Remove CSE reo stockpile into metal bin.	Open	
168	Zachary	Davis	24/08/2025		Have all RMU with stair rectification requirements barricaded/flagged off at the bottom and top of the stairs.	Open	
169	Zachary	Davis	25/08/2025		Pump water out of TX2 bund	Open	
170	Tyron	Palmer	31/08/2025	21/08/2025 15:31:20	Continue to monitor dust generation from the trencher and wind direction vs worker location.	Closed	
171	Tyron	Palmer	24/08/2025		Have plastic removed from the scrap steel bin.	Open	

Weekly Site Inspection

Actions

ID: 166 **Due date:** 24/08/2025 **Status:** Open

Actionee: Tyron Palmer **Date closed:**

Action description: Have orange fencing and fencing feet picked up and put in appropriate storage location.



Attachments

- *No file attachments*

ID: 167 **Due date:** 25/08/2025 **Status:** Open

Actionee: Tyron Palmer **Date closed:**

Action description: Remove CSE reo stockpile into metal bin.



Attachments

- *No file attachments*

ID: 168 **Due date:** 24/08/2025 **Status:** Open

Actionee: Zachary Davis **Date closed:**

Action description: Have all RMU with stair rectification requirements barricaded/flagged off at the bottom and top of the stairs.



Attachments

- *No file attachments*

ID: 169 **Due date:** 25/08/2025 **Status:** Open

Actionee: Zachary Davis **Date closed:**

Action description: Pump water out of TX2 bund



Attachments
- *No file attachments*

ID: 170 **Due date:** 31/08/2025 **Status:** Closed

Actionee: Tyron Palmer **Date closed:** 21/08/2025

Action description: Continue to monitor dust generation from the trencher and wind direction vs worker location.



Attachments
- *No file attachments*

ID: 171 **Due date:** 24/08/2025 **Status:** Open

Actionee: Tyron Palmer **Date closed:**

Action description: Have plastic removed from the scrap steel bin.



Attachments
- *No file attachments*

Risk controls